

C & C Property Management Ltd

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Tenancy Application Form

Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

Tenancy Details

Property apply for; _____ Rent offered: \$ _____
Preferred move-in date: _____ Term: _____

Applicant details

Fully Name: _____ Date of birth _____
Phone Number: _____ Mobile Phone: _____
E-mail: _____
Current Address: _____
How long have you lived there? Years: Months:
Moving reason: _____

Move in Cost: Bond : Advance: Letting fee: Total:

Identification

Please provide photo identification, such as your driver's licence or passport.

Driver's licence or passport number: _____

Employment

Employer: _____ Phone: _____
Job Description: _____ How long have you worked there? _____

Emergency Contact

Name: _____ Relationship: _____
Address: _____
Phone number: _____ Mobile Phone: _____
Email: _____

Current Landlord or property manager' details

Landlord or Property Manager's Name: _____
Phone number: _____ Mobile Phone: _____
Email: _____

NAME of 3 CHARACTER REFEREES – (NO FAMILY MEMBERS)

PLEASE)-(Boss/lawyer/Professor/Landlord/Colleague/Friend)

Referee Name _____ Relationship _____
Phone: _____ Mobile Phone _____
E-mail: _____

Referee Name _____ Relationship _____
Phone: _____ Mobile Phone _____
E-mail: _____

Referee Name _____ Relationship _____
Phone: _____ Mobile Phone _____
E-mail: _____

ANY PETS: YES NO Please Specify: _____
No. of Smokers in Property: _____

Total number of occupants to reside in premises Comments:

Occupancy Detail:

1, Name: _____ Date of birth: _____ Phone _____
Mobile Phone: _____ E-mail: _____
Occupation: _____ Employer: _____

2, Name: _____ Date of birth: _____ Phone _____
Mobile Phone: _____ E-mail: _____
Occupation: _____ Employer: _____

3, Name: _____ Date of birth: _____ Phone _____
Mobile Phone: _____ E-mail: _____
Occupation: _____ Employer: _____

Signature

I authorize the Landlord/Property Manager to:

- Collect, retain and use this information for the purpose of assessing my creditworthiness
- Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing of obtaining a credit reference.

Signed By: _____ Date _____

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.